

ABERDEEN CITY COUNCIL

ALEO – ANNUAL REPORT

ORGANISATION:	Sport Aberdeen
REPORT COMPLETED BY:	Jill Franks, Director of Performance & Planning, Sport Aberdeen
DATE:	August 14 th 2019

SECTION 1 - Outcomes and outputs

Please provide a qualitative summary of outcomes, outputs, activities undertaken and progress made to date:

Awards and Accreditation Achieved During 2018/19

Awards

- **The Community Award (Winner) – Active Lifestyles / Active Schools** - TREND Life with Style Awards 2018
- **Scottish Centre of the Year Award (Winner) – Get active @ Jesmond** – ukactive Awards
- **Corporate Partnership of the Year (Winner) – Sport Aberdeen / BHGE** – Celebrate Aberdeen Awards
- **Community Sports Project of the Year (Winner) – Food and Fun** – Aberdeen’s Sports Awards
- **Fitness Award (Finalist) – Get active @ Jesmond** – TREND Life with Style Awards 2018
- **Making the Difference Award (Finalist) – Active Lifestyles / Looked After Project** – Northern Star Awards 2018
- **Pioneering Project (Finalist) – Move More Aberdeen** - Scottish Charity Awards 2018

Accreditations

- **SwiMark Plus Accreditation – Aquatics Aberdeen** – Scottish Swimming
- **Dementia Friendly Walking Accreditation – Walk Aberdeen** – Paths for All / Life Changes Trust
- **Snowsports Scotland Training Centre – Aberdeen Snowsports** - Snowsports Scotland
- **Autism Friendly Accreditation – Aberdeen Snowsports** – National Autistic Society
- **Disability Confident Committed** – Disability Confident
- **Certificate of School Engagement** – Developing the Young Workforce of North East Scotland
- **Armed Forces Covenant – Bronze Award** – Ministry of Defence

Based on the **Sport Aberdeen Business Plan 2018/9 – 2020/21** the following summarises the key achievements under each of the 5 P’s.

Participation: Sport Aberdeen has delivered an increase in participation above target of 1% per annum and an outcome over the 3-year term of the business plan for an increase to 10,000 members. Sport Aberdeen has delivered increases in participation above this target. The company also anticipates achieving its 10,000 membership target over the term of the business plan. The Get active membership scheme has been developed to incorporate products and programmes specifically aimed at the inactive. Specific strands of work have been completed, including linking our programmes and initiatives directly to the city’s Strategy for an Active Aberdeen (2016 – 2026), improving our golf offer, focussing our healthy and active communities’ programmes towards those who would benefit most from increasing physical activity levels. Many of the awards and accreditations achieved during this year are in recognition of the innovative work being undertaken across all parts of the company.

Places: Modernising the city's sport / leisure facility stock working towards the achievement of planned investment programmes is at the heart of this objective. Building on successful investment since 2016/17, the company has continued its modernisation programme with £1.0M invested in 5 venues:

- Alex Collie Sports Centre, creating a gymnastics centre;
- Aberdeen Tennis Centre;
- Links Ice Arena;
- McKenzie Championship Golf Course drainage; and
- Get active @ Sheddocksley Sports Centre.

All projects were identified within the Aberdeen Sports Facilities Strategy 2016 – 2026 as short – medium term projects which ensures the city's future sporting provision is commensurate with its ambition and position as Scotland's third city.

Supporting the places objective are a Playing Pitch Strategy and 3G Pitch Strategy which have been developed to provide the strategic direction for grass and artificial pitches for the future, based on the need to achieve a sustainable level of provision.

The incorporation of Adventure Aberdeen, including the Cromdale Outdoor Residential Activity Centre, at the start of this financial year into the company, has also benefited from small scale investment towards improving the quality of facilities on offer.

Partnerships: Sport Aberdeen has demonstrated its commitment to the formation, development and ongoing support of a range of partnerships during 2018/19, most notably by becoming a key partner in Community Planning Aberdeen. The company's Managing Director is a member of the CPA Board and its Director of Active and Healthy Communities is part of the CPA Management Group and has led on improving multi-agency working.

A partnership with Tennis Scotland has resulted in joint investment into the Aberdeen Tennis Centre and its successful programmes has resulted in success as a centre for tennis development, raising the profile of the facility.

The company's Active Workforce Programme has continued to grow, with companies large and small recognising the unique offer of Sport Aberdeen and its ability to offer tailored solutions to ensuring the health and wellbeing of workforces throughout the city.

Longstanding partnerships with Macmillan and Paths for All have continued to flourish, with larger programmes being delivered to more people living with specific health conditions or the inactive, with volunteers substantially used to deliver these programmes, offering benefits to those volunteers.

Community Sports Hubs are now operational throughout the city.

People: Being recognised as a leading employer is a key objective and in 2018/19 Sport Aberdeen enjoyed recognition by being awarded the Certificate of School Engagement by Developing the Young Workforce of the North East and also celebrated its Bronze Award of the Arms Forces Covenant. Training and development of its workforce is a key component and several internal promotions have shown the success of its training and development programme, with internal candidates forming the backbone of its succession plan. Investing in staff has also shown that this has a range of benefits including low sickness levels, improved performance and satisfaction with Sport Aberdeen as an employer.

Process: The roll out of digital processes continued throughout 2018/19 enabling customers to access more services online. The company moved the collection of its direct debits to an external company, with the aim of improving customer service, releasing back office resources to focus on front line service delivery and improving

financial performance through improved debt collection arrangements. Internally, a move towards improved communication through the use of SharePoint to serve as the staff intranet and digitisation of a number of workflows commenced as a key digital project.

Performance indicators:

This is the quantitative progress you have made in meeting targets over the year. These were agreed in your business plan / development plan and should be confirmed in your first quarterly meeting with your Lead Officer
PLEASE DO NOT CHANGE THE BASELINE OR TARGET FIGURES.

Please complete all boxes

INDICATOR		TARGET 18-19	ACHIEVED 18-19
VENUE PARTICIPATION			
Participation – total visits Based on a 1% increase year on year. Please see Appendix A – KPI’s 2018/19 for further breakdown NOTE - Target adjusted in 2018/19 to take account of closure of Northfield Pool in March 2017. Comparisons with previous financial years within Appendix A do not compare like with like performance.		1,236,417	1,362,460
Aberdeen Snowsports Centre (October 2018 - March 2019)			
Total participations		n/a	21,072
Adventure Aberdeen			
Total number of sessions delivered			1609
Number of sessions – Secondary			184
Number of sessions - Primary			702
Number of sessions – ASN			451
Total number of participations			16,444
Total number of participations – Primary			9,881
Total number of participations - ASN			1,497
Attendance at public events			65
Total number of participations at public events			1,915
School holiday Programmes – total sessions			106
Holiday Programmes – ages 3 – 8 years			31
Holiday Programmes – ages 3 – 8 years – participations			256

Holliday Programmes – ages 9 – 16 years			75
Holiday Programmes – ages 9 – 16 years – participations			604
Community Projects – total sessions			16
Community Sessions – total participations			309
Duke of Edinburgh / Bike Ability Schemes – Training Sessions			54
Duke of Edinburgh / Bike Ability Schemes – Training participations			521
ACTIVE SCHOOLS			
Active Schools Participation			
Participant Sessions		280,870	281,742
Activity Sessions		14,356	15,693
Distinct Participants - Primary		5,955	6,077
% Distinct Participants Primary / School Roll (%)		42%	43%
Distinct Participants - Secondary		2,766	2,802
% Distinct Participants Secondary / School Roll (%)		31%	32%
Distinct Participants - ASN		150	165
% Distinct Participants ASN / School Roll (%)		51%	56%
Progression			
School to Club Links		750	753
Schools with at least 1 club link		62	62
Clubs with at least one school link		75	60
People			
Total Volunteers			891
Volunteers delivering Active Schools activities		175	259
Qualified Adult Volunteers			301
Qualified Senior Pupils delivering Active Schools Activities		100	133
Young Ambassadors Recruited		22	20
Equality and Inclusion			
Target Group Distinct Participants – Primary Girls		2,999	3,020
Target Group Distinct Participants – Primary Girls / School Roll (%)		44%	44%

Target Group Distinct Participants – Secondary Girls		1,111	1,246
Target Group Distinct Participants – Secondary Girls / School Roll (%)		26%	28%
Target Group Distinct Participants – ASN Girls		53	51
Target Group Distinct Participants – ASN Girls / School Roll (%)		50%	65%
Play United Clubs		10	14
Target Group – Inactive Children Becoming Active		900	3,931
Target Group – Inactive Children Becoming Active – / School Roll (%)		4%	18%
Impact			
Feedback / Surveys completed		400	548
Impact and Interventions Case Studies Completed		55	60
Award Nominations Submitted		26	31
External Funding Received		£19,350	£105,543
Healthy and Active Communities			
Training Courses			
Macmillan Gentle Exercise			5
Paths for All Walk Leader Training			35
Paths for All Strength and Balance			30
Indoor Activity Leader			20
Later Life Training Functional Fitness MOT			5
Level 2 Gym Instructor			1
Walk Aberdeen Participation			
Number of Social Walking Groups			14
Number of sessions			490
Number of participations			6,365
Average number of walkers per session			13
Move More Aberdeen Participation			
Number of Long Term Conditions with specific activity Programmes			7
Number of referrals received			435
Number of opportunities			26

Number of sessions			518
Number of participations			6,451
Average participants per session			12
Active Lifestyles Participation (Including Active Ageing)			
Number of opportunities			84
Number of sessions			3,533
Number of participations			31,036
Average participants per session			9
Total Healthy Communities Participation			
Number of opportunities			124
Number of sessions			4,514
Number of participations			43,852
Average participants per session			9.7
Community Sports Hubs			
Number of Community Sports Hubs across the city		5	5
Number of coaches			490
Number of clubs			24
Number of club members			5538
Number of club members - female			3,912
Number of club members - male			1,626
Get active			
Individuals Active Workforce		7,060 X	7,490 y
Coached Programmes			
Coached Programmes (Aquatics, Gymnastics, Tennis, Ice Skating) – junior participations		220,000	260,328
Coached Programmes (Aquatics, Gymnastics, Tennis, Ice Skating) – adult participations		6,000	6,356

If you have not met the targets set please give any reasons or explanation for this:

Reasons for KPI's not being met:

Clubs with at least 1 school link: due to a change in the qualifying criteria for the clubs that Active Schools will work with, now only clubs who are Level 2 members of ClubSport Aberdeen are used. This has resulted in a drop in the number of clubs. ClubSport Aberdeen is just beginning to become established and the number of clubs continues to grow towards the target of 75.

Young Ambassadors: 1 secondary school did not wish to participate in the programme.

Distinct Participants: Primary Girls: no specific reason. Target would have been met if one more girl from half of the schools in the city had attended.

Distinct Participants – ASN Girls: again, a minor underachievement. One more activity within ASN schools would have meant the target was achieved.

Please provide a summary of particular successes or case studies:

Active Schools – Girls Committee

The Active Girls Committee (AGC), facilitated by Sport Aberdeen's Active Schools team was awarded £7,100 after a successful grant application to the Year of Young People National Lottery Fund. The AGC's aim is to get more girls more active. The committee comprises girls from each academy across the city who endeavour to inspire their peers and increase the number of girls taking part in regular sport and physical activity. The funding will allow the AGC to increase the size and scope of their project across the city. In a press release which received widespread coverage at the time, Active Schools Coordinator, Nicole Gordon said: *"It is fantastic that our Active Girls Committee have successfully received this award from the Year of Young People National Lottery Fund. The Active Girls Committee leaders are already working very hard throughout Aberdeen City to encourage more girls and young women to get involved in sport and physical activity. This money will allow them to expand their great work. The group are fantastic role models and this year will continue their focus on breaking down barriers currently stopping many young girls from participating in sport."*

The AGC delivered various projects which focused on increasing participation in sport and physical activity for young girls, with a strong emphasis on those from P7 to S2 age; a crucial transition period from primary to secondary school which affects individuals physically and socially. Physical activity levels decline during this time for various reasons such as changes in routine, lack of confidence or social exclusion. The project therefore aims to break down these barriers for girls and offers a fun and safe environment to get active.

The activities target girls with a focus on those aged 11-14 years. By utilising Active Girls Committee Leaders as role models, they encourage the participation of girls in new sports or physical activities and games. The AGC will make decisions and work collectively with other girls to increase participation whilst breaking down social, emotional and mental barriers.

The Young People National Lottery Fund is designed to inspire young people to lead active lives and encourage positive mental health. The Heritage Lottery Fund, Big Lottery Fund and Sport Scotland along with Spirit of 2012 Trust created the fund to award grants for heritage, community and sports projects focusing on young people in Scotland. Heritage Lottery Fund Scotland Chair, Seona Reid, said:

"I am delighted that Sport Aberdeen's Active Girls Committee has been successful in securing an award from the Year of Young People National Lottery Fund. This funding will help young people to make a positive change in their lives and I wish Sport Aberdeen every success as it works to improve young people's health and wellbeing in celebration of Scotland's Year of Young People."

The Active Girls Committee Chair, Aimee Wark, has received widespread acclaim for her leadership of this committee, locally and nationally.

Get Active Membership Development

2018/19 was a significant year for Get Active membership development, with live membership growing by 18.7%. There are many reasons for this, such as facility investment at Get Active @ Sheddocksley, which is now an award-winning project, recognised for its positive impact within the local community. In addition, modest investment at Get Active @ Beacon has seen steady membership growth since August 2018 and contributed to the overall performance. The product has also developed during this time, with a bespoke “Get Active Plus” membership being introduced to link our coached programming with traditional health and fitness membership. Finally, a dedicated sales and retention strategy has seen strides made in business performance through leads generated, sales growth, and pro-active member engagement programming. Notable growth areas from the Get Active membership mix as a result of this strategy include GA2 (fitness), GA5 (golf), and Active Futures (14-17yrs).

Active Schools

The 2018/19 achievements of Active Schools is illustrated graphically and attached as **Appendix B**.

Get active @ Sheddocksley

A significant success story for Sport Aberdeen and the local community, Sheddocksley Sports Centre reopened in December 2019, following a comprehensive programme of refurbishment and modernisation. Transformed by £350,000 of investment, Get active @ Sheddocksley now provides an outstanding community facility with a fantastic health, fitness and wellbeing offer. £300,000 of investment was provided by Sport Aberdeen. The additional £50,000 of investment was provided by Aberdeen City Council for the provision of external resurfacing works to the carpark and pathways. Extensive remodelling work has created a 60-station fitness suite boasting the latest in premium fitness equipment, a dedicated functional training room and a new group exercise studio. Modernised interiors, including a larger, more welcoming reception are bolstered by external carpark and landscape works. These improvements have been complimented by a vibrant mural wrapping to the external building undertaken by Kekun Studio. At the time Colin Taylor, Chairman of Sport Aberdeen, said:

“It is very exciting for us to welcome the local community back into their newly modernised centre. I am delighted that we have been able to make this important investment and am grateful to Aberdeen City Council who also supported the project. The investment into Get active @ Sheddocksley has vastly enhanced the offering available to the people of Sheddocksley and improved the extensive range of facilities that Sport Aberdeen provides across the city.

“Sport Aberdeen is committed to creating opportunities, inspiring and supporting people to participate in physical activity, including those who are not currently regularly active. I am confident Get active @ Sheddocksley and everything it offers will be a real attraction to new members alongside our current loyal customer base.”

In addition to the improved facilities, Get active @ Sheddocksley now offers extended weekday and weekend opening hours, with access from 6.00am to 10.00pm during the week and 8.00am to 6.00pm at weekends.

Such was the success of the refurbishment that Get active @ Sheddocksley has subsequently been nominated for local and national awards.

Active Lifestyles – Carers Able and Stable Study

Attached as **Appendix C** is a summary of the impact on carers from taking part in Carer’s Stable and Able Classes, co-designed and co-produced with partners, as part of Active Lifestyles programmes aimed at the inactive.

Aquatics Aberdeen Workforce Development Pathway

Recognised by Scottish Swimming as an example of best practice, the Aquatics Aberdeen Workforce Development Pathway is an innovative, dynamic and highly successful workforce development pathway for Aquatic services, developed into a comprehensive Training Academy enabling the sustainability and development of aquatics. Considered a Scottish Swimming sector role model, it provides the opportunity for volunteers to enter the Academy at age 14+ and follow a systematic pathway that enables progression towards a teaching/coaching career. As well as developing a workforce of the future, the provision of Helpers enhances the quality of the swimming lesson offer and was a major contributor to the Scottish Swimming Learn to Swim Provider of the Year award. The Academy is underpinned by a comprehensive CPD programme, built around the principles and ethos of Investors in People. This has enabled programme growth and substantially improved customer standards and product quality. In particular, it has eradicated chronic staff staffing shortages that were causing failure and driving customers to the private sector.

Sport Aberdeen delivers swimming lessons in 10 facilities citywide. Investing in a future workforce ensures a quality, experienced workforce is available, delivering an ever-expanding programme (5200+ swimmers per week, plus a school swimming programme). Recruitment of swim teachers across Scotland is a continual challenge. By developing the pathway, we have exceeded the shortfall and created a training Academy that not only caters for ourselves but also other providers. Sport Aberdeen has invested significantly in developing in-house training personnel and an annual training plan, allowing growth and diversification of the programme.

The initiative provides opportunities for teenagers, building their skills, experience and qualifications within the community leisure sector. Generally recruited from the schools / clubs within their local community, linking and strengthening partnerships. Sport Aberdeen is committed to be an employer of choice. This initiative has supported the move away from zero hours to a predominantly contracted workforce, removing the uncertainty of work patterns and pay. Often external applicants with a L1 qualification require additional support and training prior to delivery of classes. The introduction of the Aquatics Helper role ensures our teachers are sufficiently experienced, by the time they complete the L1.

During 2018, Sport Aberdeen produced 30 internal and 40 external candidates through delivery of 7 teachers' courses. These 30 internal teachers allow delivery and growth of the programmes. Approximately 4500 teaching hours were delivered last year by newly qualified teachers who had progressed from the volunteer Aquatics Helper role. Sport Aberdeen identifies and works with local partners to develop further training opportunities. During 2018 this allowed Sport Aberdeen to develop the program to create new ASN pathways and Hydrotherapy sessions. New sessions were introduced for Autism, Deaf Awareness and transition classes in more local facilities. Over 95% of our volunteers move on to paid employment with Sport Aberdeen and gain new skills, experience, and qualifications. From a recent customer survey, 82% of customers were highly satisfied with their enjoyment of the lesson programme which demonstrates the effectiveness of the teaching workforce. Sport Aberdeen's workforce currently stands at 260 staff, including 14 volunteers and 108 helpers who will undergo training through the training plan in 2019. Candidates regularly travel significant distances to access Sport Aberdeen's training, this strengthens the relationship with other trusts and helps establish Sport Aberdeen as an employer of choice.

Sport Aberdeen is committed to training and empowering staff, underpinning our mission to create opportunities, inspire people and change lives, evidenced by an acceptance of the importance of workforce development and commitment to providing opportunities. The Aquatics programme is a substantial income generator for the leisure Trust, and the budgeted investment in training ensures growth is sustainable over the long term. Income reached over £1,000,000 in 2018/19 for the first time. Sport Aberdeen's high profile within the community, liaising with schools and clubs promotes the pathway programme and future recruitment. Currently Sport Aberdeen has 23 people on a waiting list to join the volunteer programme. Sport Aberdeen has developed an enviable reputation and record of Scottish excellence, winning awards such as Learn to Swim Provider of the Year 2017 and the first Leisure Trust / Local Authority to be awarded SwiMark +. Scottish Swimming regularly signposts trusts to Sport Aberdeen recognising best practice workforce development, enhancing the trust's reputation. Staff are recognised for their dedication, evidenced by employee of the month awards. Investing in staff's wellbeing, providing health checks and free access to facilities supports a positive culture through team building activities / networking events.

Golden Games

Attached to this submission (**Appendix D**) is a case study arising from the successful Golden Games, Aberdeen's FREE sports and activities festival for older adults which took place between 6th – 15th June 2018 at venues across Aberdeen City. This was the eighth annual Golden Games Festival during which Sport Aberdeen hosted 38 activities for over 350 participants aged from 57 – 99 years old.

Move More Aberdeen

Attached to this submission (**Appendix E**) is a case study from a participant in the Move More Aberdeen programme, highlighting the impact that taking part in the programme has had on her health and wellbeing.

Adventure Aberdeen – Aberdeen Snowsports Centre integration

Sport Aberdeen took over the management of Adventure Aberdeen (including the Cromdale Outdoor Centre) from the city council in April 2018. The incorporation of Aberdeen Snowsports Centre, previously managed by Garthdee Alpine Sports, followed in October 2018. During the 2018/19 financial year a significant process of review of both businesses, their synergies and fit with Sport Aberdeen was completed in order to deliver the intended efficiencies of the integration. This formed the basis of a full integration of both into a single service area in June 2019. This followed several months of detailed consultation and dialogue with staff, customers and the voluntary sector clubs.

A programme of capital investment at Aberdeen Snowsports commenced in 2018/19 and was project managed by Sport Aberdeen. This included improvements to the slope and installation of a traveller aiding accessibility, with the final investment totalling £110,000 to be completed in 2019/20.

Volunteering

The importance of volunteers to the company cannot be underestimated. Without them, the company would not be able to deliver the scale and range of programmes that it does. How the company uses volunteers is set out later in this submission. Being awarded the Queen's Award for Voluntary Service (submission by others during 2018/19) highlights the impact that volunteers has on our work.

Looked After Project

The Looked After Project has continued to provide positive impacts in the lives of looked after children and young people in Aberdeen over the course of 2018. The LAP worked regularly with 24 YP on a 1-2-1 basis during the course of the year. As the project has matured the individual interventions process with children and young people has been refined to increase the positive impact it has on participants.

The interventions have continued to mostly focus on high action activities, such as BMXing, Horse Riding, Skateboarding and Ice Skating. Volunteering opportunities both helping coach at sports activities and helping at the stables

The year has also seen the first stage of the project expanding. The successful funding application, in partnership with Aberdeen Foyer, to the Changes Lives Trust resulted in additional funding being awarded to the project. This has allowed the recruitment of 2 additional staff to the project. These Project Activators allow for the number of interventions the project can offer to increase. Further to this through the partnership with Aberdeen Foyer the project can now offer SQA Level 2 Personal Achievement Awards to be offered to participants, helping to raise attainment levels.

Further funding has also recently awarded from the Changing Lives Through Sport and Physical Activity Fund. In partnership with Action For Children, the project will further develop and support the Priority Families programme in Aberdeen. The funding will allow the recruitment of an additional Project Activator who will work

with families who have been identified as being at risk and use the same interventions model and use sport and activity and aim to improve the lives of these families and prevent requiring social work support.

Case studies can be found attached as **Appendix F**.

Please provide a summary of any problems or issues that have required attention or action:

Lochside Academy

Delays in reaching agreement over the operating costs associated with the community sports facilities (Get active @ Lochside) and design issues have impacted on our ability to offer a comprehensive community leisure offer within this community. Without investment to alter the design of the facility to accommodate additional community use, the facility will never play a full part in meeting the leisure needs in this area.

Beach LC Maintenance issues

Issues with the condition of the aging Beach Leisure Centre impacts on both the quality of service that is provided and our ability to guarantee all services can be delivered. Plant failure on occasions has led to a failure of service delivery.

ACC Strategies and Action Plan Priorities:

Please provide a summary of how your activities have delivered against ACC strategies and action plan priorities.

Aberdeen's Sports Facilities Strategy 2016 – 2026

The above strategy sets out the vision for the sporting infrastructure for Aberdeen, which envisages a network of high quality, accessible and sustainable sport and leisure facilities, which offer inclusive services for all; enabling more residents to fulfil their potential by participating in sport and physical activity, thus improving their long-term health and wellbeing.

Building on its previous investment, Sport Aberdeen has invested approximately £1M into the following venue enhancements during the 2018/19 year:

- **Alex Collie Gymnastics Performance Centre:** investment of £20,000 to create a dedicated gymnastics performance centre, in partnership with Scottish Gymnastics, and which forms a key hub of the gymnastics participation pathway [opened by international gymnast Beth Tweddle].
- **Aberdeen Tennis Centre:** investment of £100,000 as part of a £230,000 scheme for the refurbishment of the outdoor tennis courts.
- **Get active @ Sheddocksley:** investment of £300,000 for the redevelopment of the indoor facilities at Sheddocksley Sports Centre to create a modern fit-for-purpose centre.
- **Linx Ice Arena:** £30,000 investment towards a minor refurbishment, including to the foyer, café areas, Après Lounge and changing areas.
- **MacKenzie Championship Golf Course, Hazlehead Park:** investment of £25,000 as part of a £300,000 scheme to improve drainage.

- **Northfield Swimming Pool:** Sport Aberdeen has led the project team for the redevelopment of the Northfield Pool site to include fitness facilities and multi-purpose areas, allied to the vision of quality, sustainable facilities.

Strategy for an Active Aberdeen 2016 – 2026

The above strategy has the vision of making Aberdeen the most active city in Scotland, with a mission to Activate the City. The key strands of this strategy relate to increasing opportunities and participation in sport and physical activity, investing in the infrastructure of places (physical infrastructure) and people (communities of interest). The final aim is to be inclusive, so that everyone has the opportunity to be and stay active. These are closely linked with the aims and objectives of the Sport Aberdeen business plan and the detailed evidence for what Sport Aberdeen has achieved by increasing participation is highlighted throughout this document and particularly in the preceding sections.

Local Outcome Improvement Plan

Sport Aberdeen has taken a lead role in coordinating and supporting the Active Aberdeen Partnership (AAP); contributing considerable expertise and in-kind resources enabling AAP to sustain active engagement throughout Community Planning Aberdeen's (CPA) multi-agency planning structure.

Sport Aberdeen is fully committed to contributing to the citywide delivery of LOIP Outcomes across each of the LOIP themes Economy; People (Children & Young People); People (Adults).

During year 2018/19 Sport Aberdeen was recognised as the lead agency for an improvement project (11.3.1) to increase uptake of a range of activities that enable people with long term conditions to manage their health and wellbeing by 10% by March 2021 via the Resilient, Included and Supported Outcome Improvement Group (OIG).

Sport Aberdeen has also committed to achieving Aberdeen City's aspiration to become recognised as an UNCRC Child Friendly City.

Active representation and resources allocated by Sport Aberdeen to CPA planning, ongoing development and delivery of LOIP Outcomes throughout the previous year is highlighted below.

Sport Aberdeen (SA) Representation & Group Membership for 2018/2019

CPA Multi-Agency Group	Sport Aberdeen's Engagement via AAP
CPA Board	Managing Director Director of Healthy & Active Communities (Alternate)
CPA Management Group	Director of Healthy & Active Communities
CPA Communications Group	Director of Performance & Planning
Sustainable Cities (OIG)	Director of Community Leisure Operations
Resilient, Included & Supported (OIG)	Director of Healthy & Active Communities
Integrated Children's Services (OIG)	Virtual link; Performance & Planning Manager
Torry Locality Partnership	Development Manager, Active Communities

Sport Aberdeen actively sought to expand membership and its contribution across the CPA LOIP structure toward the end of the year 2018/19 following the development of an internal LOIP Engagement Strategy. The overall aim of the strategy is to increase and strengthen the organisation's capacity to reflect the new/refreshed CPA planning structures in February 2019. The activities and current status of this response is outlined below:

CPA Multi-Agency Group	Sport Aberdeen's Engagement/Resources Allocated	Current Status
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Integrated Children's Services (OIG)	<ul style="list-style-type: none"> • Director of Healthy & Active Communities • Development Manager, Active Communities (Alternate/Support) • Adventurous Activities Manager (Outdoor Education; (Alternate/Support) 	<p>Sought membership; awaiting invitation to join the group.</p> <p>Established virtual link to group.</p>	
Northfield Locality Partnerships	Director of Community Leisure Operations; Group Operations Manager; Healthy & Active Communities Manager	Sought membership. Awaiting response from CPA	
Seaton, Tillydrone & Woodside Locality Partnerships	Director of Performance & Planning; Group Operations Manager Aquatics Manager	Awaiting response to initial approach from CPA	

Local Priorities:

Please highlight where your outcomes, outputs or activities align against the priorities of the Local Outcome Improvement Plan. <https://communityplanningaberdeen.org.uk/aberdeen-city-local-outcome-improvement-plan-2016-26/>

Sport Aberdeen's strategic priorities, outcomes and activities for the period 2018/19 as defined in the organisation's business plan align to the delivery of the overall LOIP outcomes, as highlighted below.

Sport Aberdeen Alignment to LOIP Outcomes 2018/19

LOIP Stretch Outcomes (Sport Aberdeen alignment/contributing towards)	Sport Aberdeen – outputs/activities	Sport Aberdeen Outcomes (as defined for 2018/19)
10% increase in employment across priority and volume growth sectors by 2026	Providing strategic guidance and advice on future development proposals, planning applications to ensure sustainability.	<p>2.1 Sustainable facilities delivering high quality services.</p> <p>3.1 Joined up approach to strategic sport and physical activity opportunities/provision within the city.</p> <p>3.2 More collaborative working</p> <p>3.6 Provision of a network of high quality and well programmed swimming facilities.</p> <p>3.8 Improved quality of outdoor pitches, golf courses</p>

<p>90% of working people in Living Wage Employment by 2026</p>	<p>Established National Minimum Wage rate across workforce aged 16 years and above.</p> <p>100% increase on participation in Looked After Project, providing pathways to employment, further education.</p> <p>490 coaches across the city – 110% increase on previous year.</p>	<p>4.11 To be recognised as an employer paying the National Living Wage</p> <p>1.9 Increase opportunities for children who have additional support needs (ASN) – personal and social development.</p> <p>1.32 Increase the number of trained and qualified coaches and volunteers.</p>	
<p>90% of children and young people will report that they feel mentally well by 2026</p>	<p>278,089 sessions of physical activities provided across Active Schools Programme.</p> <p>8,635 distinct participants in Active Schools programme (primary and secondary school)</p> <p>91% of parents surveyed felt that Active Schools had improved their child’s mental wellness and wellbeing.</p> <p>98% families surveyed reported that Active Schools is helping their child.</p> <p>930 specialist one-to-one and group sessions delivered to vulnerable children and young people.</p> <p>Actively contribute to CPA planning structures via OIG’s and locality partnerships, CPA Board and Management Group.</p> <p>Targeted programmes health and wellbeing programmes within and external to Sport Aberdeen (Stable & Able; Looked After Project; Priority Families; Active Schools; Move More)</p> <p>Successful integration of Adventure Aberdeen (outdoor-education) in to the Sport Aberdeen portfolio of services.</p>	<p>1.1 Improvements to the health & wellbeing of all city residents.</p> <p>1.9 Increase opportunities for children who have additional support needs (ASN) – personal and social development</p> <p>1.13 Provision of mainstreamed and specialist services for children and young people who have a disability</p> <p>1.13 Increased sport and physical activity.</p> <p>1.14 Increase sport and physical activity with groups least likely to participate through provision of integrated programmes in community settings.</p> <p>1.28 Increase sport and physical activity participation across target groups (students, teenagers, people with disabilities, girls)</p> <p>1.32 Increase the number of trained and qualified coaches and volunteers.</p> <p>2.15 Provision of higher quality facilities to encourage new participation in sport and physical activity.</p> <p>3.1 Best-practice approaches adopted within the city for</p>	

	<p>Ongoing support provided to the Active Girls Committee (Active Schools) led by young people promoting and enabling more girls to become more physically active.</p>	<p>multi-agency working within health, education and community</p> <p>3.1 Joined up approach to strategic sport and physical activity opportunities within the city.</p> <p>3.2 Reduce duplication of provision across the city (active role in community planning)</p> <p>3.2 More collaborative working</p> <p>5.4 Improved efficiency, service quality.</p> <p>5.7 Increase sport and physical activity (Active Schools Programme – Booking System)</p> <p>5.19 Greater range of sports offered within Sport Aberdeen venues</p> <p>5.19 Increase community access to our venues</p> <p>5.29 Better utilisation of resources / venues</p>	
<p>95% of care experienced children and young people will have the same levels of attainment in education. Emotional wellbeing and positive destinations as their peers by 2026</p>	<p>100% increase on participation in Looked After Project, providing pathways to employment, further education.</p> <p>243 memberships provided to looked after and care experienced children and young people- additional support provided to attend sessions via Looked After Project.</p> <p>107 memberships provided to priority families and kinship carers to enjoy activities across the city.</p> <p>930 specialist one-to-one and group sessions delivered to vulnerable children and young people.</p>	<p>1.9 Increase opportunities for children who have additional support needs (ASN) – personal and social development</p> <p>1.1 Improvements to the health & wellbeing of all city residents.</p> <p>1.14 Increase sport and physical activity with groups least likely to participate through provision of integrated programmes in community settings.</p> <p>1.22 Increase sport and physical activity participation by children who are looked after across the city.</p>	

	<p>Actively contributed to CPA planning structures via OIG's and locality partnerships, CPA Board and Management Group.</p> <p>Targeted programmes health and wellbeing programmes within and external to Sport Aberdeen (Stable & Able; Looked After Project; Priority Families; Active Schools; Move More)</p> <p>Successful integration of Adventure Aberdeen (outdoor-education) in to the Sport Aberdeen portfolio of services.</p>	<p>1.22 Improve health and wellbeing of children who are looked after across the city.</p> <p>1.28 Increase sport and physical activity participation across target groups (students, teenagers, people with disabilities, girls)</p> <p>1.32 Increase the number of trained and qualified coaches and volunteers.</p> <p>2.15 Provision of higher quality facilities to encourage new participation in sport and physical activity.</p> <p>3.1 Best-practice approaches adopted within the city for multi-agency working within health, education and community</p> <p>3.1 Joined up approach to strategic sport and physical activity opportunities within the city.</p> <p>3.2 Reduce duplication of provision across the city (active role in community planning)</p> <p>3.2 More collaborative working</p> <p>5.19 Increase community access to our venues</p>	
<p>95% of children living in our priority localities will sustain a positive destination upon leaving school by 2026</p>	<p>98% families surveyed reported that Active Schools is helping their child.</p> <p>930 specialist one-to-one and group sessions delivered to vulnerable children and young people.</p> <p>Researched innovative ways of targeting markets not currently well catered for.</p>	<p>1.9 Increase opportunities for children who have additional support needs (ASN) – personal and social development</p> <p>1.14 Increase sport and physical activity with groups least likely to participate through provision of integrated programmes in community settings.</p> <p>1.28 Increase sport and physical activity participation</p>	

	<p>Actively contributed to CPA planning structures via OIG's and locality partnerships, CPA Board and Management Group.</p> <p>Targeted programmes health and wellbeing programmes within and external to Sport Aberdeen (Stable & Able; Looked After Project; Priority Families; Active Schools; Move More)</p> <p>Successful integration of Adventure Aberdeen (outdoor-education) in to the Sport Aberdeen portfolio of services.</p>	<p>across target groups (students, teenagers, people with disabilities, girls)</p> <p>1.32 Increase the number of trained and qualified coaches and volunteers.</p> <p>2.15 Provision of higher quality facilities to encourage new participation in sport and physical activity.</p> <p>3.1 Best-practice approaches adopted within the city for multi-agency working within health, education and community</p> <p>3.1 Joined up approach to strategic sport and physical activity opportunities within the city.</p> <p>3.2 Reduce duplication of provision across the city (active role in community planning).</p> <p>3.2 More collaborative working.</p> <p>5.19 Increase community access to our venues.</p>	
<p>Child Friendly city which supports all children to prosper and actively engage with their communities by 2025.</p>	<p>Actively contributed to CPA planning structures via OIG's and locality partnerships, CPA Board and Management Group.</p>	<p>1.14 Increase sport and physical activity with groups least likely to participate through provision of integrated programmes in community settings.</p> <p>1.28 Increase sport and physical activity participation across target groups (students, teenagers, people with disabilities, girls).</p> <p>1.32 Increase the number of trained and qualified coaches and volunteers.</p> <p>3.1 Best-practice approaches adopted within the city for multi-agency working within</p>	

		<p>health, education and community.</p> <p>3.1 Joined up approach to strategic sport and physical activity opportunities within the city.</p> <p>3.2 Reduce duplication of provision across the city (active role in community planning).</p> <p>3.2 More collaborative working.</p> <p>5.19 Increase community access to our venues.</p>
<p>25% Fewer young people (under 18) charged with an offence by 2026</p>	<p>Actively contribute to CPA planning structures via OIG's and locality partnerships, CPA Board and Management Group.</p> <p>Targeted programmes health and wellbeing programmes within and external to Sport Aberdeen (Stable & Able; Looked After Project; Priority Families; Active Schools; Move More).</p> <p>Successful integration of Adventure Aberdeen (outdoor-education) in to the Sport Aberdeen portfolio of services.</p>	<p>1.14 Increase sport and physical activity with groups least likely to participate through provision of integrated programmes in community settings.</p> <p>1.32 Increase the number of trained and qualified coaches and volunteers.</p> <p>3.1 Best-practice approaches adopted within the city for multi-agency working within health, education and community.</p> <p>3.1 Joined up approach to strategic sport and physical activity opportunities within the city.</p> <p>3.2 Reduce duplication of provision across the city (active role in community planning).</p> <p>3.2 More collaborative working.</p>
<p>Healthy life expectancy (time lived in good health) is five years longer by 2026.</p>	<p>Walk Aberdeen programme across the city, increasing the number of opportunities for people to take part in high quality health walks.</p>	<p>1.21 Increased physical activity participation.</p> <p>1.1 Improvements to the health & wellbeing of all city residents.</p>

	<p>Developed pathways back into sport and physical activity via Move More project for older adults and people with long term conditions. 700 referrals from health care professionals and over 22,000 participations across the city.</p> <p>107 distinct activities provided every week via Active Lives programme across the city generating 40,500 participations.</p> <p>Assist adults with a disability in Aberdeen to be more physically active through the provision of a comprehensive programme of activities.</p> <p>Increased affordable memberships across the city; generating a total of 7500 members.</p> <p>5 community sports hubs across the city established, with 5538 club members. (266% increase from previous year).</p> <p>Actively contribute to CPA planning structures via OIG's and locality partnerships, CPA Board and Management Group.</p> <p>Refurbishment of the community-based facility at Sheddocksley.</p> <p>Targeted programmes health and wellbeing programmes within and external to Sport Aberdeen (Stable & Able; supporting self-management of long-term conditions; Move More; Active Lifestyles) with operations teams supported to develop complementary programmes as part of a co-ordinated programming offer.</p> <p>Working in partnership with Paths for All, delivering supported walks across the</p>	<p>1.14 Increase sport and physical activity with groups least likely to participate through provision of integrated programmes in community settings.</p> <p>1.20 Reduction in feelings of isolation.</p> <p>1.20 Improved health and wellbeing.</p> <p>1.28 Increase sport and physical activity participation across target groups (students, teenagers, people with disabilities, girls).</p> <p>1.30 Increase sport and physical activity participation. (Support to sports clubs).</p> <p>1.30 Improve health and wellbeing. (Support to sports clubs).</p> <p>1.32 Increase the number of trained and qualified coaches and volunteers.</p> <p>2.15 Provision of higher quality facilities to encourage new participation in sport and physical activity.</p> <p>3.1 Best-practice approaches adopted within the city for multi-agency working within health, education and community.</p> <p>3.1 Joined up approach to strategic sport and physical activity opportunities within the city.</p> <p>3.2 Reduce duplication of provision across the city (active role in community planning).</p> <p>3.2 More collaborative working.</p>	
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	<p>city as part of the Sport Aberdeen Move More programme.</p>	<p>3.11 Increased sport and physical activity participation and improved health outcomes for older adults.</p> <p>3.13 New walk clubs established across the city.</p> <p>3.13 Additional Walk Leader courses run.</p> <p>5.19 Greater range of sports offered within Sport Aberdeen venues</p> <p>5.19 Increase community access to our venues.</p>	
<p>No one will go without food due to poverty by 2026</p>	<p>2,690 placements for Food & Fun project; contributed to 6131 meals provision.</p> <p>Actively contribute to CPA planning structures via OIG's and locality partnerships, CPA Board and Management Group.</p> <p>Targeted programmes health and wellbeing programmes within and external to Sport Aberdeen (Stable & Able; Looked After Project; Priority Families; Active Schools; Move More).</p>	<p>1.9 Increase opportunities for children who have additional support needs (ASN) – personal and social development.</p> <p>1.1 Improvements to the health & wellbeing of all city residents.</p> <p>1.14 Increase sport and physical activity with groups least likely to participate through provision of integrated programmes in community settings.</p> <p>1.28 Increase sport and physical activity participation across target groups (students, teenagers, people with disabilities, girls).</p> <p>3.1 Best-practice approaches adopted within the city for multi-agency working within health, education and community.</p> <p>3.1 Joined up approach to strategic sport and physical activity opportunities within the city.</p> <p>3.2 Reduce duplication of provision across the city (active role in community planning).</p>	

		<p>3.2 More collaborative working.</p> <p>5.19 Increase community access to our venues.</p>
<p>Addressing climate change by reducing Aberdeen’s carbon emissions by 42.5% by 2026 and adapting to the impacts of our changing climate.</p>	<p>Providing strategic guidance and advice on future development proposals, planning applications to ensure sustainability.</p> <p>In the process of calculating and applying metrics to identify, measure and quantify CO2 emissions and energy consumption reduction across portfolio of venues that take account of variables.</p>	<p>2.1 Sustainable facilities delivering high quality services.</p> <p>2.12 Reduce energy consumption.</p> <p>2.22 Reduced CO2 outputs</p> <p>3.1 Joined up approach to strategic sport and physical activity opportunities within the city.</p> <p>3.2 Reduce duplication of provision across the city (active role in community planning).</p> <p>3.2 More collaborative working.</p>
<p>38% of people walking and 5% of people cycling as main mode of travel by 2026.</p>	<p>Walk Aberdeen programme across the city, increasing the number of opportunities for people to take part in high quality health walks.</p> <p>Developed pathways back into sport and physical activity via Move More project for older adults and people with long term conditions.</p> <p>Targeted programmes health and wellbeing programmes within and external to Sport Aberdeen (Stable & Able; Looked After Project; Priority Families; Active Schools; Move More).</p> <p>Actively contribute to CPA planning structures via OIG’s and locality partnerships, CPA Board and Management Group.</p>	<p>1.21 Increased physical activity participation.</p> <p>1.1 Improvements to the health & wellbeing of all city residents.</p> <p>1.14 Increase sport and physical activity with groups least likely to participate through provision of integrated programmes in community settings.</p> <p>1.28 Increase sport and physical activity participation across target groups (students, teenagers, people with disabilities, girls).</p> <p>1.32 Increase the number of trained and qualified coaches and volunteers.</p> <p>3.1 Joined up approach to strategic sport and physical</p>

	<p>Refurbishment of the community-based facility at Sheddocksley.</p> <p>Successful integration of Adventure Aberdeen (outdoor-education) in to the Sport Aberdeen portfolio of services.</p>	<p>activity opportunities within the city.</p> <p>3.1 Best-practice approaches adopted within the city for multi-agency working within health, education and community development sectors.</p> <p>3.2 Reduce duplication of provision across the city (active role in community planning).</p> <p>3.2 More collaborative working.</p> <p>5.19 Increase community access to our venues.</p> <p>5.29 Better utilisation of resources/venues; Adventure Aberdeen (Outdoor Education, including cycling).</p>	
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Education:

Please provide further information in respect to any education programmes delivered.

Adventure Aberdeen

Adventure Aberdeen delivered courses enabling volunteers and others to gain qualifications to enable them to deliver Duke of Edinburgh Award scheme and Bike Ability sessions, namely Low Hills and CTA courses, In 2018/19 a total of 54 sessions were run, with 521 participants gaining the relevant qualification.

Aquatics Aberdeen

7 teachers courses were delivered in 2018/19 resulting in 30 internal candidates and 40 external candidates gaining the relevant UKCC Level 1 / 2 Swimming Teaching Qualification. This resulted in 4,500 teaching hours being delivered by newly qualified teachers who had progressed from volunteering roles as Aquatics Helpers within the programme.

ClubSport Aberdeen Training and Development

The following educational courses were delivered to volunteers to upskill and provide relevant recognised national qualifications in 18/19:

Course / Qualification	Participants
GDPR Club Training	19
Emergency First Aid at Work	39
Safeguarding and Protecting Children	71
In Safe Hands	25
Sports Educator Course (PDA)	11

Active Lifestyles Training

Training Course	No of Staff or Volunteers Attending
Macmillan Gentle Exercise	5
Paths for All Walk Leader Training	35
Paths for All Strength and Balance	30
Indoor Activity Leader	20
Later Life Training Functional Fitness MOT	5
Level 2 Gym Instructor	1

Employment

Please provide information about your volunteers, if you have any:

- What roles do your volunteers undertake within the organisation?
- Training and Policy in action?
- Example of volunteer success stories such as transition to employment?

Queens Award for Voluntary Service

Sport Aberdeen was awarded the Queen's Award for Voluntary Service in June 2019 (application made by an external party in 2018/19) – the highest award a charity or voluntary group can receive in the UK. This award recognises the outstanding work of our volunteer groups who benefit their local communities.

The following areas of the business benefit from the use of volunteers to support the delivery of services and programmes.

Aquatics Aberdeen

The award-winning Learn to Swim programme for children and adults uses volunteers, starting as Aquatic Helpers, as part of a development pathway for suitable volunteers to progress into paid roles. Whilst relatively small in number, they provide a fantastic opportunity for young people to progress and achieve nationally recognised qualifications. 4,500 hours of swimming teaching were delivered in 2018/19 by newly qualified teachers who had progressed through the Aquatics Workforce Development Programme from volunteer positions.

Active Lifestyles

Volunteers are used extensively to support an inclusive range of opportunities to help everyone become more active and stay active. This can range from the delivery of classes, to help with managing referrals from health agencies and in helping people at their first classes.

Active Schools

Active Schools is our flagship programme of extra-curricular activity that is delivered in every school in the city. Volunteers support the programme extensively, as is evidenced by the following statistics:

Total number of volunteers – 891

Qualified adult volunteers – 301

Qualified Senior Pupil Volunteers - 133

Senior Pupil Volunteers – 259

BHGE10K Running Festival

Sport Aberdeen delivers the BHGE10K running festival, with the extensive use of volunteers, who undertake roles ranging from helping with the setting up of the race village, race start and finish line duties, marshalling, water bottle distribution, staffing information points and changing village and other duties. The event could not take place without them. Numbers for the 2019 event were as follows:

Charity volunteers – 100

Staff volunteers – 24

Other volunteers – 131

Golf Aberdeen

A group of volunteers based at Hazlehead Golf Club support Sport Aberdeen and its grounds maintenance contractor, idverde, in maintaining high standards on the golf course and associated areas, carrying out additional maintenance activities, adding value and supporting the development of the community feel at our courses. In 2018/19, 1200 volunteering hours were given to course enhancement works.

Sport Aberdeen Workforce Volunteering

26 staff freely gave of their time in September 2018 to support the refurbishment programme at Get active @ Sheddocksley, painting parts of the exterior of the building and undertaking various landscape improvement works.

Walk Aberdeen

All of our health walks are led and supported by our friendly, trained Health Walk Leaders who want to share their love of being active with others.

SECTION 2 – Users, Audiences, Participants and Investment

Please complete this section to report on the number of participants from each of the identified areas who have participated during the year.

Participants	Target	Total 2018-19
Total number of participatory opportunities created throughout programme		
Number of participatory opportunities targeted for priority groups		
Young People under 16		Not consistently recorded
Young People 16-25		Not consistently recorded
Older People (65+)		Not consistently recorded
Disability (mental health physical, sensory (e.g. BSL users) and carers of disabled people)		Not consistently recorded
Ethnic minority communities including Gypsy/ Travellers	Not recorded	Not recorded
Sexual orientation (LGBTQ)	Not recorded	Not recorded

Residents of regeneration areas within Aberdeen City		Not recorded
Other (please specify)		

Please complete this section to report on audience/visitor numbers in relation to your programming.

Users/Audiences	Target	Total 2018-19
Total user/Audience/visitor Number		Not consistently recorded
User/Audience number from Aberdeen City		Not consistently recorded
User/Audience number from the wider region or further		Not consistently recorded
% of user/audience survey rating experience as 'excellent' or 'good' Aquatics Aberdeen % of recent leavers from the learn to swim programme would recommend the Aquatics Aberdeen programme		93%

We are keen to evidence the added economic value and social return of investment, as such we request that you please complete the table below.

Income 2019-20	Total £
Value of Grant(s) from Aberdeen City Council	5,864,203
External Grant funding	553,593
Sponsorship	26,750
Trading income	405,495
Other (please specify) – Operational income	6,714,366
Total add income	13,564,407


Section 3 – Support Material

We recommend you provide up to five items of support material to help demonstrate the quality and impact of your activity. This may include; case studies, photographs, videos, web links, publications, marketing material, reports, participant testimonials and feedback. If emailing please keep all support material to under 5mb. Please supply details on your support material below

By submitting this you are providing permission for each item to be used for publication. You should ensure you have the creators consent and accreditation is provided where necessary.

Support Material 1:

Sheddocksley video

	Sheddocksley SC (CLUK Award)
Support Material 2:	<p>Active girls committee video</p> <p>Active Girls Committee</p>
Support Material 3:	Move More (Appendix E)
Support Material 4:	Active Schools (Appendix B)
Support Material 5:	<p>Active Workforce</p> <p></p> <p>Nothing works better than an Active Workforce.mp4</p>

Section 4- Declaration on use of information

Aberdeen City Council collects and maintains the data on this form about your organisation for the purpose of contacting you in relation to the funding, monitoring purposes and to collate information for statistical and audit purposes. We will retain Personal Data for six years in accordance with the organisation's Corporate Records Retention and Disposal Schedule and for the purpose of administering, processing and assessing your report.

For the purposes of processing this information Aberdeen City Council is the Data Controller. The Information Commissioner Office is the UK's regulator of data protection law (www.ico.org.uk). More information about all of the rights you have is available on our website at: <https://www.aberdeencity.gov.uk/your-data>.

Whenever the Council processes personal data we need to make sure we have a basis for doing so. We understand our basis in GDPR to be Article 6(1)(e) as we consider that it is in our public task to collect this information under our powers set down in the Local Government and Planning (Scotland) Act, 1982 section 14, as amended by section 128 of the Local Government etc. (Scotland) Act, 1994. The act provides for us doing or contributing towards the expenses of providing or doing, anything necessary or expedient for the purpose of ensuring that there are facilities available for recreational, sporting, cultural or social activities as we consider appropriate.

To confirm that all information included in this report is accurate and that you have read and followed the terms and conditions, please sign and date below. If submitting by email an electronic signature or the typed name of the appropriate contact should be inserted.

Name: Jill Franks

Date:

15/08/2019